APPENDIX G – AUXILIARY AWARDS PROGRAM

G1.   Northern Region Awards Program.

1.   To maintain equity in the Northern Region awards program, thus making it possible for any member to earn an award, only those activities creditable to awards that are done in, or in direct support of, the Northern Region will be considered. Activity in support of national level programs will be excluded from consideration.

2.   The annual Northern Region awards program recognizes accomplishments in all areas by individuals, flotillas and divisions.

3.   To be considered for any of the awards listed in this appendix, activities must be properly reported to the division SO-IS or flotilla FSO-IS in time to be reflected in the end-of-year AUXDATA or replacement system reports for the award year ending 31 December.

4.   Judging will normally be done by the DSO or ADSO responsible for the area in which the award is given (per criteria for each award).

5.   Requests to correct errors or omissions in determining award recipients must be in the hands of the appropriate DSO no later than two months following the date of the awards banquet. No corrections will be made after that date.

G2.   Northern Region Awards.

1.   District Commander's Trophy. An award will be given to the outstanding flotilla in the Northern Region. Criteria are as follows:

a.   Rosters of unit officers must be submitted to DIRAUX not later than 20 December of the awards year.

b.   Both the Flotilla Commander and the Vice Commander must be fully qualified in accordance with the current Auxiliary Manual, without waiver, no later than 31 December prior to the awards year.

c.   The flotilla has the highest ratio of activity mission hours to number of members.

d.   The winner will be determined by the District Commander and DIRAUX.

2.   Director's Trophy. An award will be given to the outstanding division. Criteria are as follows:

a.   Rosters of unit officers must be submitted to DIRAUX not later than 20 December of the awards year.

b.   Both the DCDR and VCDR are fully qualified in accordance with the current Auxiliary Manual, without waiver, not later than 31 December prior to the awards year.

c.   The division has the highest percentage of active members showing some activity during the award year as reported in AUXDATA.

d.   This award will be determined by DIRAUX.

3.   Commodore's Trophy (Outstanding Auxiliarist).   The Commodore's Trophy will be given to the member exemplifying the "Representative Auxiliarist" based on member accomplishments and activities during the award year.

  a.   The award will be given to the member with the most mission hours provided that there are hours recorded in all major programs [IT (including Aide), OP, VE, PA, etc.]

  b.   The winner will be determined by the DCO after receiving the statistics from the DSO-IS.

4.   Commodore Joe West Award - Most Improved Flotilla (Chief of Staff's Trophy), sponsored and donated by the late Commodore Joseph J. West. An award will be given to the flotilla making the greatest improvement over the preceding year in the following categories: VE, OP, PE, MT, PV, MS, HR and PA. A flotilla that is in first place in any category is not eligible.

  a.   The calculation is made by the COS and the DSO-IS.

  b.   Method of calculation:

    (1)   Compare the end-of-year report to the previous year's end-of-year report. If a flotilla shows a gain in all of the stated programs, consider that flotilla for the award.

    (2)   The COS will verify all calculations.

      (a)   Calculate the percent of increase of the latest year over the previous year.

      (b)   Rank each of the flotillas in each category.

      (c)   Assign a point value to each place and calculate the number of points, thus ranking the flotillas to obtain the most improved flotilla.

5.   Vessel Safety Checks (VSC) Awards

  a.   Vessel Safety Checks Individual Awards.
        An award will be given for first, second and third place provided that at least 120 checks have been conducted during the award year for each place. The DSO-VE is not eligible for these awards. Additional awards will be given as follows:

    (1)   Additional **Awards**. Awards will be given to members conducting 120 or more checks.

    (2)   **Certificates.** Certificates will be given to members conducting 50 to 119 checks.

(3)   These awards will be determined by the DSO-VE from the end-of-year AUXDATA reports. The DSO-VE will also be responsible for printing and distributing the certificates.

b. Paddlecraft VSC Awards.
An award will be given for the most VSCs for paddlecraft, provided that at least 500 checks have been conducted during the award year.. Winners of first, second and third place awards for total VSCs, and the DSO-VE, are not eligible for the paddlecraft award, and the winner of the paddlecraft award is not eligible for the total VSC awards described in paragraph 5.a, above..

c. Outstanding Flotilla in Vessel Safety Checks. The criteria for the Outstanding Flotilla in Vessel Safety Checks Award are as follows:

(1)   Each vessel examiner in the flotilla must perform the minimum annual requirement shown in the current Auxiliary Manual for VSCs and attend any workshops required for the award year.

(2)   The flotilla must have the highest number of vessel safety checks of all flotillas considered.

(3)   This award will be determined by the DSO-VE from the end-of-year AUXDATA reports.

6.   Recreational Boating Safety Visitation Program (RBSVP) Awards

a.   Recreational Boating Safety Visitation Program Individual Awards. An award will be given to the member with the most program visits during the previous year, provided at least 75 visits have been completed. RBSVP Staff Officers are not eligible for this award. In addition, second and third place awards will be given if at least 75 visits were made.

(1)   Additional **Awards.** Awards will be given to members conducting 75 or more visits.

(2)   **Certificates.** Certificates will be given to members conducting 25 to 74 visits.

(3)   These awards will be determined by the DSO-PV from the end-of-year AUXDATA reports. The DSO-PV will also be responsible for printing and distributing the certificates.

b.   Outstanding Flotilla in Recreational Boating Safety Visitation Program Award. The criteria for the Outstanding Flotilla in Recreational Boating Safety Visitation Program Award are as follows:

(1)   Each RBS Program Visitor in the flotilla must perform the minimum annual requirement shown in the current Auxiliary Manual for program visits and attend any mandatory workshops.

(2)   A flotilla that lost any program visitors for not meeting minimum annual requirements will not be considered for the award.

(3)   The flotilla must have the highest average of reported visits per program visitor of all flotillas considered.

(4)   This award will be determined by the DSO-PV from the end-of-year

AUXDATA reports. .

7. Operations Awards.

    a. **General**. All operations awards will be determined by the DSO-OP or designated OPS staff officers from the end-of-year AUXDATA or AUXINFO reports. Operations awards are based on the total operational hours reported under "underway" categories in AUXDATA and AUXINFO as of 31 December of the award year.

    b. **Outstanding Flotilla in Operations Trophy**. An award will be given to the outstanding flotilla in operations.. Criteria are as follows:

        (1) The flotilla must have at least one current operational facility (land, sea or air).

        (2) All operational personnel in the flotilla must have maintained the District performance standards and attended any mandatory workshops for the award year.

        (3) The winning flotilla will be the flotilla with the greatest number of operational hours, under orders, divided by the number of members who hold at least one of the following operational qualifications: coxswain, boat crew, air observer, air crew, co-pilot, first pilot, aircraft commander, land mobile operator, or personal watercraft operator..

    c. **Individual Overall Operations Award**. This award recognizes the member who performs in multiple operational capacities. The DSO-OP is not eligible to receive this award. To be considered for this award, a member must perform a minimum of 120 total hours in operations as delineated below, with a minimum of 40 hours in at least two of the three operational categories: The award will be given to the member with the most combined hours in the three operational designations:

        (1) Crew, coxswain, personal watercraft operator

        (2) Co-pilot, first pilot, aircraft commander, air observer, air crew

        (3) Land mobile operator

    d. Vessel Operations.

        (1) Vessel coxswains. A first place award will be given to the coxswain having the most vessel coxswain hours (excluding PWC operator hours). Second and third place awards will also be given if the coxswain hours exceed 110.

        (2) Vessel crew. An award will be given to the crew person having the most vessel crew hours. Second and third place awards will also be given if the crew hours exceed 110.

        (3)` **Personal Watercraft (PWC) Operator**. An award will be given to the PWC operator having the most PWC operator hours, provided the hours exceed 60. Second and third place awards will also be given if the PWC operator hours exceed 60.

    e. **Air Operations**.

(1) **Aircraft Pilots**. An award will be given to the pilot having the most aircraft patrol hours as Pilot-in-Command. Second and third place awards will also be given if the Pilot-in-Command hours exceed 110.

  (a) **Additional Awards**. An awards will be given to each pilot having 110 or more hours as Pilot-in-Command.

  (b) **Certificates**. Certificates will be given to each pilot having 50 to 109 hours as Pilot-in-Command.

(2) Air Observer or Air Crew.

  (a) **Award.** An award will be given to the member having the most hours as air observer or air crew. Hours for this award are exclusive of hours performed as a pilot.

  (b) **Certificates**. A certificate will be given to each air observer or crew having 50 or more hours of air observer or crew time.

(3) **Air Operations Award**. This award will be given to the member with the most in-air flight time patrol hours; i.e., the total of lead and non-lead airborne hours. Air Operations staff officers are not eligible for this award.

(4) These awards will be determined by the DSO-AV and the ADSO-AV from end-of-year AUXDATA reports. The DSO-AV will also be responsible for printing and distributing the certificates.

8. Communications.

  a. Land Mobile Operations.

    (1) Communicators-in-Command. An award will be given to the member having the most land mobile communicator-in-command hours for both scheduled and call-out patrols, exclusive of any fixed land or Coast Guard base station radio watch hours. Second and third place awards will be given if the communicator-in-command hours exceed 110.

    (2) **Call-outs**. An award will be given to the member having the most call-outs. A second award will be given to the member having the most call-out hours. If the same person earns both awards that person will be given the award for most call-out hours and the most call-outs award will be given to the second place finisher.

  b. **Fixed Land/Coast Guard Base Station Radio Watchstanders**. An award will be given to the member having the most radio watchstanding hours at fixed land/Coast Guard base stations, exclusive of any operational patrol or land mobile hours. Second and third place awards will be given if the radio watch hours exceed 110.

  c. **Most Communicator Hours**. An award will be given to the member having the most combined hours for land mobile scheduled and SAR call-out patrols, fixed land and Coast Guard base stations watchstanding. Second and third place awards will be given if the communication hours exceed 110.

    (1) Additional **Awards**. Awards will be given to each communicator with more than 110 combined communication hours.

    (2) **Certificates**. Certificates will be given to each communicator having 50 to 109 combined communication hours.

d. Communications Staff Officers are not eligible for these awards. These awards will be determined by the DSO-CM and the ADSO-CM from the end-of-year AUXDATA reports. The DSO-CM will also be responsible for printing and distributing the certificates.

9. **Instructor Awards**. An award will be given to the instructor with the greatest combined total of PE and MT instructor hours. The DSO-PE and the DSO-MT are not eligible for this award. Second and third place awards will be given if combined PE and MT instructor hours exceed 75.

    a. **Additional Awards.** Awards will be given to instructors having more than 75 combined PE and MT instructor hours.

    b `````**Certificates**. Certificates will be given to instructors having 10 to 74 combined PE and MT instructor hours. All members who have 25 hours or more as an instructor aide will also receive a certificate. Instructors with less than 10 combined PE and MT instructor hours but whose total PE and MT instructor and instructor aide hours equal or exceed 25 hours will receive a certificate.

    c. These awards will be determined by the DSO-PE and DSO-MT from end-of-year AUXDATA reports. The DSO-PE and the DSO-MT will also be responsible for printing and distributing the certificates.

10. Training Aids Awards. An award may be given for a training aid in each of the five categories listed below. Only training aids displayed at the District Training Conference are eligible for awards.

    a. Categories.

        (1) Type I: This category requires electronic or electrical circuitry, construction details, a materials list and instructions for use.

        (2) Type II: This category does not require electronic or electrical circuitry but does require construction details, a materials list and instructions for use.

        (3) Type III: This category does not require circuitry, construction details, or instructions for use. The construction and use must be self-evident.

        (4) Type IV: This category can be any of the above types where total cost exceeds $100.00.

        (5) Type V: This category is for training presentations, such as PowerPoint or webinar.

    b. Scoring. Training aids will be evaluated on a point scale ranging from a minimum of one to a maximum of ten points for each category listed below:

        (1) Plans (type I, II, and IV only). The entry must have detailed plans or photographs and a materials list.

        (2) Operational instructions (types I, II, and IV only). Brief, concise, operating instructions must accompany the training aid.

        (3) Special knowledge. The aid must be usable by the average instructor.

        (4) Construction (types I and II only). The aid must be constructed of materials available to the average flotilla at a cost not to exceed $100.00. A cost and materials list must accompany contest aids. The aid must be designed for construction by the average home shop craftsman with tools

available to the average flotilla membership.

      (5)   Portability.   Aids must be portable, self-protected, or have a protective container for the purpose of transporting.

      (6)   Appearance. Quality of craftsmanship in construction of the aid must be apparent.

      (7)   Purpose. This is the degree to which the aid contributes to a specific area of instruction. The training aid must be used for instruction in some phase of one of the following subjects:

           (a)   Administration.

           (b)   Communications.

           (c)   Vessel Safety Checks.

           (d)   Instruction.

           (e)   Navigation.

           (f)   Patrols.

           (g)   Seamanship & Rules of the Road.

           (h)   Search and Rescue.

           (i)   Weather.

      (8)   Originality. The aid must be novel and its concept original.

c.   Restrictions. Aids manufactured commercially may not be submitted for these awards.

d.   Judging. Judging will be done by DCO, IPDCO, COS and the ADSO-PE of the awards year or their designees. Judges may decide that entries of a certain category or categories do not meet their criteria and may elect not to select a winning entry.

e.   Transportation and custody. The transportation and custody of entries is the ~~sole~~ responsibility of the member submitting the entry. All entries must be sent to the site of the District Training Conference, set up and ready for judging at the time and place designated.

f.   Awards. If the awards criteria are met, judges will select a winning training aid in each of the five categories. They will then select the best of these and award the flotilla submitting this training aid the "Best-of-Show" perpetual trophy with keeper award. The winning training aids in the other categories will each receive an award, In addition, there will be a separate award given to the flotilla that displays the largest number of training aids at the District Training Conference.

11.   Public Education Award.

a.   Outstanding Flotilla in Public Education Trophy. The criteria for the Outstanding Flotilla in Public Education Trophy are as follows:

(1)   The flotilla must have reported at least 52 hours of public education classes during the award year.

(2)   The flotilla must have the highest score of all flotillas considered. This score is the total of PE graduate points divided by the flotilla's active membership at the end of the award year. Graduate points are the sum of the number of graduates from classes lasting less than eight hours times 1/15, plus the sum of all its other graduates (the factor of 1/15 is used to approximate the classroom hours for these graduates compared with graduates of other classes).

(3)   A flotilla that receives this award is ineligible to receive it the following year.

b.   This award will be determined by the DSO-PE from the end-of-year AUXDATA reports.

12.   Member Training Award.

a.   Outstanding Flotilla in Member Training Trophy. The criteria for the Member Training Award are as follows:

(1)   The flotilla must have the highest total points computed by dividing the combined points listed below by the number of BQ and AX members in the flotilla. The membership count will be based on AUXDATA Unit Summary Data Reports dated 31 December of the year prior to the award year, or 1 January of the award year; thereby reflecting membership at the beginning of the award year.

(2)   Points are awarded as follows:

(a)   Each new qualification (IT, VE, PV, CFVE, BCQP, AIR OPS) equals 10 points.

(b)   Each completed Specialty Course equals 10 points.

(c)   Each completed Flotilla Leadership Course equals 10 points.

(d)   Each new APC equals 10 points.

(e)   Each new AUXOP equals 10 points.

(f)   Each new member equals 10 points. (Note: Excludes AP members as they are counted when they become either an IQ or BQ member).

(g)   Each hour of MT equals 1 point.

b.   This award will be determined by the DSO-MT from end-of-year AUXDATA reports.

13.   Human Resources Award.

a.   Outstanding Flotilla in Human Resources Trophy. The criteria for the Human Resources Award are as follows:

(1)   The flotilla must show a minimum 10% net increase in membership, not including transfers, during the awards year. Deaths will not be

counted against the total.

    (2)   The flotilla must have the highest total net gain in membership of all flotillas.

  b.   This award will be determined by the DSO-HR from the end-of-year AUXDATA reports.

14.   Public Affairs Award.

  a.   Outstanding Flotilla in Public Affairs Trophy. The criteria for the Public Affairs Award are as follows:

    (1)   During the awards year, the flotilla must have reported PA activity in at least six of the following eleven areas:

        (a) Collateral Development (a0A)

        (b) Speeches/Talks (10B)

        (c) Broadcast Media (10C)

        (d) Web maintenance (10D)

        (e) Augmentation (10E)

        (f) Print Media (10F)

        (g) PA Training (10G)

        (h) New Media (10H)

        (i) ComRel (10J)

        (j) Other PA Projects (10K)

        (k) Pubs/Member Comm (10L)

    (2)   The award will be given to the eligible flotilla that has the highest total missions computed by adding the total number of PA units reported in the above eleven areas to the total number of "Category 10" PA missions reported on Activity Report - Missions, ANSC 7030 and dividing the sum by the total members in the flotilla at the start of the awards year.

  b.   This award will be determined by the DSO-PA from the end-of-year AUXDATA reports.

15.   **Publication and Photography Awards**.

  a.   Outstanding Flotilla Publication Award. An award will be given to the flotilla that has the most outstanding flotilla publication. Publications will be judged at the District Training Conference by three members of EXCOM as appointed by the DCO. Criteria are as follows:

    (1)   The publication must be published at least four times annually.

(2)   Each publication will be reviewed for content, such as announcements of flotilla, division, and district activities, recognition of member achievements and awards, member training items, etc.

(3)   Flotilla commanders desiring to have their publication considered are responsible for seeing that all issues published during the awards year are on display at the District Training Conference.

(4)   This award will be judged on the basis of content and regularity, not on the method of printing, type of paper used, or number of pictures.

(5)   The winner of this award will be the only official District Eleven Northern Region entry in the national competition for best flotilla publication.

b.   Outstanding Division Publication Award. An award will be given to the division that has the most outstanding division publication. Publications will be judged at the District Training Conference by three members of EXCOM as appointed by the DCO. Criteria are the same as for the Outstanding Flotilla Publication Award as listed above.

c.   Outstanding Auxiliary Photograph Award. An award will be given to the member submitting the outstanding photograph of an Auxiliary activity used in the "Northwind" during the awards year. Judging will be done by three members of EXCOM as appointed by the DCO.

16.   **District Historian's Award**. An award will be given to the flotilla with the most outstanding history album on display at the District Training Conference. Judging will be conducted by two members appointed by the DCO.

a.   Definition. History albums are defined as the flotilla history kept in an album by the Flotilla Historian. Press releases can also be included.

b.   Criteria. The following criteria will be used:

(1)   Inclusion of a listing of flotilla officers and staff.

(2)   Inclusion of topics covering all four Auxiliary cornerstones.

(3)   Originality, neatness, and an overall smart appearance.

(4)   Inclusion of any press releases, including those in the "Northwind"

(5)   Provision of who, what, when, where, why and how labels.

(6)   Inclusion of any special flotilla activities.

17.   Aids to Navigation and Chart Updating Awards.

a.   General. Aids to Navigation and Chart Updating awards are based on the total credit points awarded by NOAA-National Ocean Service/U.S. Coast Guard and entered into AUXDATA. The credit points are awarded for reports submitted in Aids to Navigation Verification/Discrepancy, Bridge Lighting and Fender Surveys, Nautical and Aeronautical Chart Updating and other recommended additions, deletions and revisions to USCG and NOS publications.

b. Aids to Navigation and Chart Updating Individual Awards. An award will be given for first, second and third place provided that at least 200 credit points have been accumulated. Additional awards will be given as follows:

   (1) **Additional Awards**. Awards will be given to members accumulating 150 credit points or more.

   (2) **Certificates.** Certificates will be given to members accumulating 50 to 149 credit points.

c. Flotilla Chart Updating Award. An award will be given to the flotilla with the highest total credit points in the Aids to Navigation and Chart Updating programs as determined by a combination of AUXDATA chart updating data and NOAA reports dated 31 December of the awards year. The formula is: (NOAA Credits) + (ATON Points x 5) = total credit points.

d. These awards will be determined by the DSO-NS. The DSO-NS will also be responsible for printing and distributing the certificates.

18. Coast Guard Support – Administrative and Operational

   a. Administrative. An award will be given to the member having the most Coast Guard administrative support hours. Second and third place awards will also be given if a member's hours exceed 150.

      (1) **Additional Awards**. Awards will be given to each member having 150 or more hours in Coast Guard administrative support.

      (2) **Certificates**. Certificates will be given to each member having 75 to 149 hours in Coast Guard administrative support.

   b. **Operational.** An award will be given to the member having the most Coast Guard operational support hours. Second and third place awards will be given if the member's hours exceed 150.

      (1) Additional Awards. Awards will be given to each member having 150 or more hours in Coast Guard operational support.

      (2) Certificates. Certificates will be given to each members having 75 to 149 hours in Coast Guard operational support.

   c. These awards will be determined by the DSO-IS and ADSO-IS from the end of year AUXDATA reports. The DSO-IS will also be responsible for printing and distributing the certificates. The DSO-IS are not eligible for these awards.

19. Marine Safety and Environmental Protection (MSEP) Awards.

   a. Steve Mitchell Memorial Award - Outstanding Flotilla in Marine Safety and Environmental Protection Trophy. The criteria for the Steve Mitchell Memorial Award are as follows:

      (1) The flotilla must have the highest number of combined hours in Marine Safety, Marine Environmental Protection, and Commercial Vessel Safety.

      (2) This award will be determined by the DSO-MS from the end-of-year

AUXDATA reports.

b. Marine Safety and Environmental Protection Individual Award. An award will be given to the member with the most hours in Marine Safety and Environmental Protection. The DSO-MS is not eligible for this award. Second and third place awards will be given if the hours exceed 110.

      (1)   **Additional Award**s. Awards will be given to each member having 110 or more hours.

      (2)   **Certificates.** Certificates will be given to each member having 50 to 109 hours.

      (3)   These awards will be determined by the DSO-MS from the end-of-year AUXDATA reports. The DSO-MS will also be responsible for printing and distributing the certificates.